

BOARD OF TRUSTEES
VILLAGE OF ATTICA
ATTICA, NY

JULY 21, 2020
MUNICIPAL BUILDING
6:00 P.M.

REGULAR MEETING
ADMINISTRATIVE RECOMMENDATIONS

I. Call to Order

Present:

Others Present:

II. Recommended Action:

A. Routine Matters

1) Approve minutes of regular meeting of 06/16/2020

Enc. 1

Recommended Action: that the minutes of the regular meeting of 06/16/20 be approved as presented.

Roll Call: Prusak Durfee Walker Sage

Approve Claims

Enc. 2

Recommended Action: that the following claims be approved and the Clerk instructed to draw checks therefore:

General Fund claims in the amount of \$36,205.81 as set forth in Abstract #2

Water Fund claims in the amount of \$7,196.15 as set forth in Abstract #2

Sewer Fund claims in the amount of \$15,601.29 as set forth in Abstract #2

Roll Call: Prusak Durfee Walker Sage

COMMITTEE REPORTS

PUBLIC SAFETY

DPW

LIASON

PLANNING BOARD

VILLAGE ADMINISTRATOR

B. Old Business

C. New Business

2020-58 Simplicity Broadmoor Mower

Recommended Action that the Village board approves the purchase of a new mower for the park. Simplicity Broadmoor 25 hp 52" Mower – with State Bid assist discount \$4,881

Roll Call: Prusak Durfee Walker Sage

2020-59 Records management resolution

Recommended Action: that the village board approves the following records management resolution:

RESOLVED, By the Village of Attica Board of Trustees that Records Retention and Disposition Schedule MU-1, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Records Retention and Disposition Schedule MU-1 after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Roll Call: Prusak Durfee Walker Sage

2020-60 Approve bank reconciliation report from treasurer for 06/2019.

Enc. 3

Recommended Action: that the Village approves the bank reconciliation report from the Treasurer for the month ending June 2020.

Roll Call: Prusak Durfee Walker Sage

2020-61 Approve ammunition quote for Police Department

Recommended Action: that the Village approves the quote for ammunition for the Police Department.

Roll Call: Prusak Durfee Walker Sage

III. INFORMATION

1. Justice report

IV. ADJOURNMENT

Recommended Action: that the Board of Trustees adjourn the meeting at ____ P.M.

Roll Call: Prusak Durfee Walker Sage