BOARD OF TRUSTEES VILLAGE OF ATTICA ATTICA, N.Y.

APRIL 4, 2022 MUNICIPAL BUILDING 4:00 P.M.

| | | <u>R</u> | <u>EORGANIZATIO</u> | N MEETING | <u>ì</u> | |
|------|---|---|-----------------------------------|--------------|--|--|
| I. | Call to Order | | | | | |
| | Present: | | | | | |
| | Others Present: | | | | | |
| | Oaths of Offic | | stee – Gary Gur stee – Matthew | • | | |
| II. | 1) Deputy Ma | Appointment of Board Officers: 1) Deputy Mayor: Mayor Montford appoints Trustee to act in his absence as Deputy Mayor. | | | | |
| III. | Recommended Action: that the Board of Trustee following Board officers for the 2022-2023 Village 1) Clerk/Treasurer 2) Deputy Clerk/Treasurer 3) Tax Collector 4) Fair Housing Officer 5) Section 3 Coordinator (CDBG) 6) Labor Standards Officer 7) Environmental Review certifying officer 8) ADA Coordinator 9) Water/Sewer Collectors 10) Village Attorney Roll Call: Durfee Walker S | | | Village year | Douglas A. Post Julie A. Cook Douglas A. Post Timothy F. Moran | |
| | Appointment of Zoning Board of Appeals Member Recommended Action: that the Village board re-appoints the following member to the zoning board of appeals: Michael Manusia – 4/05/2025 - three year term | | | | | |
| | Roll Call: | Durfee | Walker | Sage | Guralny | |
| IV. | Designations Recommended Action: that the Board of Trustees makes the following designations for | | | | | |

1. Official Bank Depositories:

the 2022-2023 Village year:

General, Water, Sewer, Trust & Agency funds:

Community Development NYCLASS
Capital Land, Equipment, Fire Truck, Water, Ambulance 5 Star Bank
Sewer improvement Reserve 5 Star Bank

2. <u>Regular Board meetings</u>: The Village Board meetings will be held in the Municipal Building, 9 Water Street, Attica, NY at 6:00 PM according to the following schedule.

April 19, 2022 (Tuesday)

May 17, 2022 (Tuesday)

May 30, 2022 (Monday) at 4:00 PM

June 21, 2022 (Tuesday)

July 19, 2022 (Tuesday)

August 16, 2022 (Tuesday)

September 20, 2022 (Tuesday)

October 18, 2022 (Tuesday)

November 15, 2022 (Tuesday)

December 20, 2022 (Tuesday)

January 17, 2023 (Tuesday)

February 21, 2023 (Tuesday)

March 21, 2023 (Tuesday)

April 3, 2023 (Monday) at 4:00 PM

personnel for the 2022-2023 Village year:

5. Two (2) Authorized Signatures on checks

1. Payroll Certification

3. Advertising for bids

2. Purchasing Agent

4. Petty Cash

3. Official Newspaper: The Daily News, Batavia, NY

Roll Call: Durfee Walker Sage Guralny V. Committees The Mayor appointed the following committees for the official 2022-2023 Village year. ✓ Public Safety & ✓ Liaison ✓ Dept. of Public Works _____ & ____ VI. Bonding of Personal Recommended Action: that the Village Board of Trustees bonds the Clerk and the Deputy Clerks for the 2022-2023 Village year: Durfee Roll Call: Walker Sage Guralny VII. Authorization

Recommended Action: that the Board of Trustees authorizes the following

Douglas A. Post

Douglas A. Post

Douglas A. Post, Julie A. Cook

Douglas A. Post, Julie A. Cook Nathan Montford or

Douglas A. Post or Julie A. Cook Nathan Montford, Douglas A. Post

6. Authorized Signatures on contracts

Roll Call: Durfee Walker Sage Guralny

VIII. Other Items

1. Readopting of the Code of Ethics, By-laws, Ordinances and all Policies in effect during the previous year.

Recommended Action: that the Board of Trustees officially re-adopt all Code of Ethics, By-laws, Ordinances and Policies in effect during the previous year.

Roll Call: Durfee Walker Sage Guralny

2. Establish Mileage Reimbursement Rate

Recommended Action: that the Board of Trustees establish the mileage reimbursement rate of the 2022-2023 Village year to be the same as the current IRS rate.

Roll Call: Durfee Walker Sage Guralny

2022-29 Resolution to pre-pay abstracts

Recommended action: that the Village of Attica adopt the following resolution: WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges and bonds, and WHEREAS all such claims be presented at the next regular meeting for audit, and WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees,

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit claims for public utility services, postage, freight, express charges and bonds and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

Section 2. That this resolution shall take effect immediately.

Roll Call: Durfee Walker Sage Guralny

ADJOURNMENT

Recommended Action: that the Board of Trustees adjourn the meeting at _____P.M.

Roll Call: Durfee Walker Sage Guralny