

The reorganization meeting of the Board of Trustees of the Village of Attica was held on April 6, 2015, at the Municipal Building. The meeting was called to order at 4:00 P.M.

**Members Present:**

The following members were present: Mayor William P Lepsch, Trustees Sandy Prusak, Nathan Montford and Ralph A Janes Jr.

**Others Present:**

Others present: Administrator Douglas A. Post, Fire Chief Terry Snyder, Gina Lepsch, Barb Montford, and Robert Burek.

**Oaths of Office: Mayor William P Lepsch & Trustee Ralph A Janes Jr.**

**Appointment of Board Officers:**

1) Village officers

**Motion** was made by Trustee Prusak, seconded by Trustee Janes that the Board of Trustees approves the appointments of the following Board officers for the 2015-2016 Village year.

- 1) Administrator/Clerk/Treasurer: Douglas A. Post
- 2) Deputy Clerk/Treasurer: Julie Cook
- 3) Acting Village Justice: Joseph Wolak
- 4) Tax Collector: Douglas A. Post
- 5) Deputy Mayor: Ralph A Janes Jr.

**On the call of the roll** the vote was as follows: Prusak yes; Montford no; Janes yes; Lepsch yes. **The motion** was declared and carried.

**Other Appointments**

**Motion** was made by Trustee Janes seconded by Trustee Montford that the Board of Trustees approves the following appointments for the 2015-2016 Village year.

- 1) Water/Sewer Collector: Douglas A. Post/Julie Cook
- 2) Village Attorney: Timothy F. Moran

**On the call of the roll** the vote was as follows: Prusak yes; Montford yes; Janes yes. **The motion** was declared and carried.

**Designations**

**Motion** was made by Trustee Janes, seconded by Trustee Montford that the Board of Trustees makes the following designations for the 2015-2016 Village year:

**Official Bank Depositories:**

- General, Water, Sewer, Trust & Agency funds: 5 Star Bank
- Community Development: First Niagara
- Capital Land, Equipment, Fire Truck, Water, Ambulance 5 Star Bank
- Sewer improvement Reserve 5 Star Bank

**Regular Board meetings:** The Village Board meetings will be held in the Municipal Building, 9 Water Street, Attica, NY at 7:00 PM according to the following schedule.

- April 22 2015 (Wednesday)
- May 19, 2015 (Tuesday)
- June 16, 2015 (Tuesday)
- July 21, 2015 (Tuesday)
- August 18, 2015 (Tuesday)

September 15, 2015 (Tuesday)  
October 20, 2015 (Tuesday)  
November 17, 2015 (Tuesday)  
December 15, 2015 (Tuesday)  
January 19, 2016 (Tuesday)  
February 16, 2016 (Tuesday)  
March 15, 2016 (Tuesday)  
April 4, 2016 (Monday) at 4:00 PM

**Official Newspaper:** The Daily News, Batavia, NY

**On the call of the roll** the vote was as follows: Prusak yes; Montford yes; Janes yes.  
**The motion** was declared and carried.

#### V. Committees

The Mayor appointed the following committees for the official 2015-2016 Village year.

- ✓ Public Safety Roger Durfee and Ralph A Janes Jr.
- ✓ Dept. of Public Works Sandy Prusak and Nathan Montford

#### Bonding of Personal

**Motion** was made by Trustee Janes seconded by Trustee Prusak that the Village Board of Trustees bonds the Clerk and the Deputy Clerks for the 2015/2016 Village year:

**On the call of the roll** the vote was as follows: Prusak yes; Montford yes; Janes yes.  
**The motion** was declared and carried.

#### Authorization

**Motion** was made by Trustee Janes seconded by Trustee Montford that the Board of Trustees authorizes the following personnel for the 2015-2016 Village year:

1. Payroll Certification Douglas A. Post, Julie Cook
2. Purchasing Agent Douglas A. Post
3. Advertising for bids Douglas A. Post
4. Petty Cash Douglas A. Post, Julie Cook
5. Authorized Signatures on checks William P Lepsch or Ralph A Janes Jr.  
&  
Douglas A. Post or Julie Cook
6. Authorized Signatures on contracts William P Lepsch, Douglas A. Post

**On the call of the roll** the vote was as follows: Prusak yes; Montford yes; Janes yes.  
**The motion** was declared and carried.

#### Other Items

**Readopting of the Code of Ethics, By-laws, Ordinances and all Policies in effect during the previous year.**

**Motion** was made by Trustee Janes, seconded by Trustee Prusak that the Board of Trustees officially re-adopts all Code of Ethics, By-laws, Ordinances and Policies in effect during the previous year.

**On the call of the roll** the vote was as follows: Prusak yes; Montford yes; Janes yes.  
**The motion** was declared and carried.

**Establish Mileage Reimbursement Rate**

**Motion** was made by Trustee Prusak, seconded by Trustee Janes that the Board of Trustees establish the mileage reimbursement rate of the 2015-2016 Village year to be the same as the IRS rate of (.55) fifty-five cents per mile.

**On the call of the roll** the vote was as follows: Prusak yes; Montford yes; Janes yes.

**The motion** was declared and carried.

**Rules of Procedure**

**Motion** was made by Trustee Prusak, seconded by Trustee Janes that the Board of Trustees adopts Robert's Rules of Order as the accepted procedures of Board Meetings.

**On the call of the roll** the vote was as follows: Prusak yes; Montford yes; Janes yes.

**The motion** was declared and carried.

**2015-31 Resolution to pre-pay abstracts**

**Motion** was made by Trustee Prusak seconded by Trustee Montford that the Village of Attica adopts the following resolution:

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges and bonds, and WHEREAS all such claims be presented at the next regular meeting for audit, and WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees,

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the board of trustees authorizes payment in advance of audit claims for public utility services, postage, freight, express charges and bonds and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

**Section 2.** That this resolution shall take effect immediately.

**On the call of the roll** the vote was as follows: Prusak yes; Montford yes; Janes yes.

**The motion** was declared and carried.

**Executive Session**

**Motion** was made by Trustee Montford seconded by Trustee Prusak to enter into Executive session at 4:15 PM to discuss legal and personal matters.

**On the call of the roll** the vote was as follows: Prusak yes; Montford yes; Janes yes.

**The motion** was declared and carried.

**Re-entered regular meeting at 4:25 pm**

**2015-32 WWTP operator trainee hired**

**Motion** was made by Trustee Prusak, seconded by Trustee Montford that the Board of Trustees approves the appointment of Douglas Beitz as a Wastewater Treatment Plant operator trainee.

**On the call of the roll** the vote was as follows: Prusak yes; Montford yes; Janes yes.

**The motion** was declared and carried.

**ADJOURNMENT**

**Motion** was made by Trustee Prusak, seconded by Trustee Montford that the Board of Trustees adjourn the meeting at 4:31 P.M.

**On the call of the roll** the vote was as follows: Prusak yes; Montford yes; Janes yes.

**The motion** was declared and carried.

Douglas A Post  
Administrator, Clerk-Treasurer