

Market-Main-Exchange: Downtown Revitalization

Program Description: The Village of Attica was awarded \$250,000 in grant funds from New York State to implement a Downtown Revitalization Program in Downtown Attica . Building Improvements include both exterior and interior improvements. Building demolition and additions are not allowed under the program.

Funding Available: The maximum match provided to property owners in the target area by the Village will be 75 percent of total project costs up to \$50,000. Additional funds can be obtained if the project includes a residential component. Funds will not be awarded for work completed prior to the owner signing a contract and receiving a Notice to Proceed from the Village.

Eligible Applicants: Owners of properties within the target area. Renovations to commercial and mixed use buildings are eligible.

Requirements: All applicants must comply with the following regulations:

- Local Laws and regulations including the Zoning and the Building/Fire Codes. Improvements should also be compatible with the New York Main Street (NYMS) Design Guidelines for the commercial area. Applications will not proceed until approvals are obtained.
- Women and minority businesses must be given an opportunity to bid on projects.
- All projects must be approved, prior to construction, by the State Historic Preservation Office.
- All contractors must comply with regulations for lead based paint, asbestos and radon.
- All project improvements must be kept in good repair for at least five years.
- Vacant residential units improved with funding must be made available to households earning 90% or less of the area's median household income for five years.

The Village and its grants consultant will provide assistance with these requirements.

Application, Approval & Payment Process:

1. Obtain an application by contacting the Village or by downloading it from the Village's website: www.attica.org
2. Submit the completed application to the Village.
3. The Village NYMS committee will review the application and decide whether or not to fund the application based on selection criteria.
4. If selected, the Village will work with the owner to develop work write ups and send them out for bids. At least two bids must be obtained for all work and/or design assistance.
5. The Village's grants consultant will submit the proposed project to the State Historic Preservation Office (SHPO) for review which can take up to 30 days.
6. The application is presented to the Village NYMS committee for final approval.
7. Once approved, contracts will be signed between the Village and the applicant, and the applicant and the contractor.
8. A Notice to Proceed will be issued to the contractor. Contractors should not start any work until the Notice is received and he has any necessary permits and approvals from the Village
9. When work is completed, the applicant pays the contractor.
10. The applicant submits a paid invoice to the Village when the project is complete.
11. The Village will coordinate an inspection of the property to verify work is satisfactory. Environmental testing, if required, will be performed at this time also.
12. If work is satisfactory the Village will submit the project for reimbursement to the State. The State will transfer the reimbursement to the Village and the Village will reimburse the applicant. This process typically takes up to four weeks.

Target Area

