# **BOARD OF TRUSTEES VILLAGE OF ATTICA** ATTICA, N.Y.

**SEPTEMBER 22, 2020 MUNICIPAL BUILDING** 4:00 P.M.

		REORGANIZATIO	ON MEETING	<u>3</u>			
I.	Call to Order						
	Present:						
	Others Present:						
	Oaths of Office:	Trustee – Matt Sag Trustee – Gary Gu	-				
II.	Appointment of Board Officers:  1) Deputy Mayor: Mayor Montford appoints Trustee to act in his absence as Deputy Mayor.						
III.	Recommended Action following Board office   1) Clerk/Treasure   2) Deputy Clerk/T   3) Tax Collector   4) Fair Housing O   5) Section 3 Coor   6) Labor Standard   7) Environmental   8) ADA Coordinat   9) Water/Sewer ( 10) Village Attorn	ers for the 2020-2021 r freasurer dinator (CDBG) ls Officer Review certifying off or Collectors	roves the appointments of the Douglas A. Post Julie A. Cook Douglas A. Post Touglas A. Post Douglas A. Post				
	zoning board of appe	ng Board of Appeals n: that the Village boa	ard re-appoi	<b>Guralny</b> nts the following member to the			
	Roll Call: Durfe	e Walker	Sage	Guralny			
IV.	Designations						

**Recommended Action**: that the Board of Trustees makes the following designations for the 2020-2021 Village year:

## 1. Official Bank Depositories:

General, Water, Sewer, Trust & Agency funds:

Community Development **NYCLASS** Capital Land, Equipment, Fire Truck, Water, Ambulance **NYCLASS** Sewer improvement Reserve **NYCLASS** 

2. Regular Board meetings: The Village Board meetings will be held in the Municipal Building, 9 Water Street, Attica, NY at 6:00 PM according to the following schedule.

October 20, 2020 (Tuesday) November 17, 2020 (Tuesday) December 15, 2020 (Tuesday) January 19, 2021 (Tuesday) February 16, 2021 (Tuesday) March 16, 2021 (Tuesday)

April 5, 2021 (Monday) at 4:00 PM

3. Official Newspaper: The Daily News, Batavia, NY

**Roll Call:** Durfee Walker Sage Guralny V. Committees The Mayor appointed the following committees for the official 2019-2020 Village year. & \_\_\_\_\_ ✓ Public Safety ✓ Liaison ✓ Dept. of Public Works \_\_\_\_\_ & \_\_\_\_ VI. Bonding of Personal Recommended Action: that the Village Board of Trustees bonds the Clerk and the Deputy Clerks for the 2020-2021 Village year: Roll Call: Durfee Walker Sage Guralny VII. Authorization **Recommended Action:** that the Board of Trustees authorizes the following personnel for the 2020-2021 Village year: 1. Payroll Certification Douglas A. Post, Julie A. Cook 2. Purchasing Agent Douglas A. Post 3. Advertising for bids Douglas A. Post 4. Petty Cash Douglas A. Post, Julie A. Cook 5. Two (2) Authorized Signatures on checks Nathan Montford or Douglas A. Post or Julie A. Cook Nathan Montford, Douglas A. Post 6. Authorized Signatures on contracts Roll Call: Durfee Walker Sage Guralny

1. Readopting of the Code of Ethics, By-laws, Ordinances and all Policies in effect during the previous year.

**Recommended Action**: that the Board of Trustees officially re-adopt all Code of Ethics, By-laws, Ordinances and Policies in effect during the previous year.

Roll Call: Durfee Walker Sage Guralny

### 2. Establish Mileage Reimbursement Rate

**Recommended Action**: that the Board of Trustees establish the mileage reimbursement rate of the 2020-2021 Village year to be the same as the current IRS rate.

Roll Call: Durfee Walker Sage Guralny

#### 2019-36 Resolution to pre-pay abstracts

Recommended action: that the Village of Attica adopt the following resolution: WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges and bonds, and WHEREAS all such claims be presented at the next regular meeting for audit, and WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees,

#### NOW THEREFORE BE IT RESOLVED:

**Section 1.** That the board of trustees authorizes payment in advance of audit claims for public utility services, postage, freight, express charges and bonds and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

**Section 2.** That this resolution shall take effect immediately.

Roll Call:	Durfee	Walker	Sage	Guralny	
ADJOURNMENT					
Recommer	nded Action: tha	t the Board of Tr	rustees adjourr	the meeting at	P.M
Roll Call:	Durfee	Walker	Sage	Guralny	