

The regular meeting of the Board of Trustees of the Village of Attica was held on December 15, 2020, at the Attica Village Hall. The meeting was called to order at 6:00 P.M.

**Members Present:**

The following members were present: Mayor Nathan Montford, Trustees Roger Durfee, Hans Walker Jr., Matthew Sage and Gary Guralny.

**Others Present:**

Others present: Administrator Douglas A Post, Police Chief Dean Hendershott, Rick Mooney, Lynn Tedford, and Gary Wysko.

**Approve minutes of regular meeting of 11/17/2020**

**Motion** was made by Trustee Durfee, seconded by Trustee Walker that the minutes of the regular meeting of 11/17/2020 be approved as presented.

**On the call of the roll**, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes  
**The motion** was declared and carried.

**Transfer between appropriations**

**Motion** was made by Trustee Sage, seconded by Trustee Guralny that the Village board approves the transfers between appropriations.

\$30,000.00 from G8130.412 to G8130.413  
\$4,000.00 from G8130.412 to G8130.42  
\$3,620.59 from G9060.8 to G9050.8  
\$4,000.00 from F8330.2 to F8340.1  
\$3,000.00 from F8310.4 to F8340.4  
\$1,000.00 from A7110.1P to A7110.1  
\$468.50 from A9060.8 to A9050.8  
\$140.00 from A8020.4 to A4020.4  
\$2,377.20 from A511 to A3120.13

**On the call of the roll**, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes  
**The motion** was declared and carried.

**Approve Claims abstract #6**

**Motion** was made by Trustee Walker seconded by Trustee Sage that the following claims be approved and the Clerk instructed to draw checks therefore:

General Fund claims in the amount of \$45,253.21 as set forth in Abstract #7  
Water Fund claims in the amount of \$10,901.01 as set forth in Abstract #7  
Sewer Fund claims in the amount of \$14,251.20 as set forth in Abstract #7  
Sewer Line TV capital project capital claims in the amount of \$28.80 as set forth in Abstract #7

**On the call of the roll**, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes  
**The motion** was declared and carried.

**Rick Mooney** attended the meeting to discuss the use of Jake brakes on Jackson Street.

**Committee Reports:**

**Public Safety** – Police Chief Hendershott presented the monthly report for November. He requested approval for his attendance at the Background Investigations virtual training course. He presented the quotes to fulfil the Traffic Safety grant. Administrator Post presented the report from Fire Chief Myers. November saw 12 fire and 32 ambulance calls, which is the most calls in any single month in over a year. The new tires for the tanker should be in this week. He had good PR feedback over the Winterfest parade. They will be taking Santa to the Elementary School on December 17 & 18.

**Planning Board**- none

**Liaison** –

**DPW**- Trustee Walker and Guralny reported on their meeting with DPW Foreman Kazmierczak.

**Administrator** – Administrator Post presented the bank reconciliation, assessors and Justice reports. He presented the administrative, financial and legal timetable for the proposed splash pad. He presented a zoning permit from Hillcrest. He also presented a draft of the Public Employer Health Emergency Plan for the Village of Attica. He presented a letter from Village Attorney Timothy Moran regarding the proposed telecommunications structure. He also presented a flyer from the Village of Warsaw.

**Old Business:** Mayor Montford would like to see the ice rink opened. The Board suggested getting guidance from the County regarding outdoor activities.

**New Business:**

**2020-19 Approve bank reconciliation report from treasurer for November 2020.**

**Motion** was made by Trustee Durfee seconded by Trustee Sage that the Village approves the bank reconciliation report from the Treasurer for the month ending November 2020.

**On the call of the roll**, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes.  
**The motion** was declared and carried.

**2020-20 Set Date and Time for Public Hearing for a Proposed Telecommunications structure**

**Motion** was made by Trustee Guralny seconded by Trustee Walker that the Village board sets January 19, 2020 as the date of a public hearing for a proposed telecommunications structure on Village Property

**On the call of the roll**, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes  
**The motion** was declared and carried.

**2020-21 Background investigation training approval**

**Motion** was made by Trustee Walker seconded by Trustee Durfee that the Village board approves Chief Hendershott to attend the virtual background investigations for police applicants training from the Cheektowaga Police department on February 8 & 9. The cost of the training is \$385.

**On the call of the roll**, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes  
**The motion** was declared and carried.

**2020-22 Approve traffic safety grant purchases**

**Motion** was made by Trustee Sage seconded by Trustee Durfee that the Village board approves the following purchases for the traffic safety grant.

Rectangular Rapid Flashing Beacon, solar powered, double sided (12) - Sa-So - \$22,770.00

Digital traffic camera system – Digital Surveillance Solutions – \$3,556.33

Digital traffic camera system equipment at Police Station – Digital Surveillance Solutions – \$5,030.63

Safe pace driver feedback radar signs – Marblite Co., Inc. - \$14,175.00

**On the call of the roll**, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes  
**The motion** was declared and carried.

**2020-23 Approval of Water Treatment plant evaluation report**

**Motion** was made by Trustee Guralny seconded by Trustee Durfee that the Village board approves the proposal for Professional services for the Village of Attica Water Treatment plant evaluation from LaBella.

LaBella - \$34,100

Nussbaumer & Clarke, Inc. - \$40,000

**On the call of the roll**, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes  
**The motion** was declared and carried.

**2020-25 Adopt Public Employer Health Emergency Plan which includes the Tele-commuting & work from home/remote for represented & non-represented employee's policy.**

**Motion** was made by Trustee Walker seconded by Trustee Sage that the Village board adopts the Public Employer Health Emergency Plan which includes the Tele-commuting & work from home/remote for represented & non-represented employee's policy.

**On the call of the roll**, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes  
**The motion** was declared and carried.

**2020-26 Retention and Disposition Schedule for New York Local Government Records (LGS-1)**

**Motion** was made by Trustee Sage seconded by Trustee Walker that the Village board adopts the following resolution:

**RESOLVED**, by the Village Board of the Village of Attica that the Retention and Disposition Schedule of New York Local Government Records, issued pursuant to Article 57-A of the Art and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed herein.

**FURTHER RESOLVED**, that in accordance with Article 57-A:

- A)** Only those records will be disposed of that are described in retention and Disposition Schedule for New Your Local Government Records after they have met the minimum retention periods described therein;
- B)** Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**On the call of the roll**, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes  
**The motion** was declared and carried.

**Adjournment**

**Motion** was made to adjourn the meeting at 7:49 P.M. by Trustee Sage seconded by Trustee Durfee.

**On the call of the roll**, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes  
**The motion** was declared and carried.

**Douglas A Post  
Administrator, Village of Attica**