

The regular meeting of the Board of Trustees of the Village of Attica was held on September 20, 2022, at the Attica Municipal Building. The meeting was called to order at 6:00 P.M.

Members Present:

The following members were present: Mayor Nathan Montford, Trustees Roger Durfee, Hans Walker Jr., Matthew Sage and Gary Guralny.

Others Present:

Others present: Administrator Douglas A Post, Water Treatment Plant Chief Operator Matt Durfee, Police Chief Dean Hendershott, Fire Chief Jay Myers, Barb Higgins, and Ike Boss.

Minutes and Claims Approved:

Motion was made by Trustee Durfee seconded by Trustee Sage that the minutes of the regular meeting on August 16, 2022 be approved as presented.

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.

The motion was declared and carried.

Approve Claims

Motion was made by Trustee Guralny seconded by Trustee Sage that the following claims be approved and the Clerk instructed to draw checks therefore:

General Fund claims in the amount of \$136,208.92 as set forth in Abstract #4

Water Fund claims in the amount of \$63,081.70 as set forth in Abstract #4

Sewer Fund claims in the amount of \$23,405.30 as set forth in Abstract #4

Pump Station Repair claims in the amount of \$21,531.96 as set forth in Abstract #4

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.

The motion was declared and carried

Committee Reports:

Public Safety – Police Chief Hendershott discussed his monthly activity and submitted his report. Fire Chief Myers discussed the truck replacement and the ambulance contract for billing.

Liaison- Trustee Walker discussed the Town Board Meeting

Planning Board- none

DPW- Trustee Walker reported that he had discussed the activity with the DPW Foreman Craig Kazmierczak.

Water Treatment Plant Chief Operator Matt Durfee reported on the progress with the Pilot plant.

Administrator – Administrator Post presented the bank reconciliation, Assessors, Treasurers and Justice Reports. He presented the Refuse Station year-end report.

Old Business –

New Business- The Mayor presented a letter from Gordon Brown regarding the Windsor Jackson Loop.

2022-78 Approve bank reconciliation report from treasurer for August 2021.

Motion was made by Trustee Durfee seconded by Trustee Walker that the Village board approves the bank reconciliation report from the Treasurer for the month ending August 2021.

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.

The motion was declared and carried

2022-79 Set Public Hearing on use of Water improvements reserve funds

Motion was made by Trustee Walker seconded by Trustee Guralny that the Village Board sets a public hearing for October 19, 2022 for the use of Water Improvement reserve funds for the following approved engineering tasks from LaBella proposal P22022782

Task 202 - Subsurface Utility Locating

Task 203 - Topographical Survey

Task 205 - Geotechnical Field Work
Task 206 - Pilot Study of Selected Package Plant Filtration System
Task 400 - Preliminary Design

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.
The motion was declared and carried

2022-80 Fall range, CPR and in-service training for Police officers

Motion was made by Trustee Durfee seconded by Trustee Guralny that the Village Board approves the training for the Police officers for the Fall Range, CPR and in-service trainings.

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.
The motion was declared and carried

2022-81 FBI Criminal Justice Information Training

Motion was made by Trustee Durfee seconded by Trustee Walker that the Village Board approves Officer Murray and Chief Hendershott to attend FBI Criminal Justice Information Training to be held at the Erie County Office of Central Police Services on September 27th from 1 to 3 PM.

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.
The motion was defeated and not carried

2022-82 Crisis Intervention Team Training (CIT)

Motion was made by Trustee Sage seconded by Trustee Guralny that the Village Board approves Officer Fleiss to Crisis Intervention Team Training. This will be a five day course being held at the Wyoming County Sheriff's Office on October 10, 11, 17, 18 & 24 between the hours of 8 to 4 PM.

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.
The motion was declared and carried

2022-83 Taser Instructor Certification training

Motion was made by Trustee Durfee seconded by Trustee Guralny that the Village Board approves Officer Fleiss to Taser Instructor Certification training to be held November 14, 2022 from 8 to 5 PM at a cost of \$375.

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.
The motion was declared and carried

2022-84 Low bidder on Parking lot sealing and striping

Motion was made by Trustee Sage seconded by Trustee Walker that the Village Board approves the low bid for sealing and striping of the Village lots.

Bove Sealing - \$5,703 Only bidder

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.
The motion was declared and carried

2022-85 Training for Justin Lane AWWA high tech operator Course 2

Motion was made by Trustee Sage seconded by Trustee Walker that the Village Board approves the training for Justin Lane to participate in Operator training regarding GPS and GIS this training will also help him to obtain his ongoing hours for his license. Justin will be doing the training on his own at home and not charging the Village any time.

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.
The motion was declared and carried

2022-86 Halloween recognized

Motion was made by Trustee Sage seconded by Trustee Walker Halloween will be on Monday, October 31, 2022 and the children will be out that night between 6:00 and 8:00 PM.

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.
The motion was declared and carried

2022-87 Video equipment and software for Board Meetings

Motion was made by Trustee Sage seconded by Trustee Walker that the Village Board approve the following equipment and software for videotaping board meetings:

Laptop – Ryzen 7 with 16 GB, RAM, NCME storage, Windows 10 Professional (or Windows 11 Pro) Microsoft Office Home and Business, managed services for protection of device

Camera – 4K PTZ Camera with OMNI microphones

Tripod for Camera mount so it is at eye level for board

\$2,099.96 installed plus we will be adding one to our managed contract at our normal monthly expense.

Software – zoom subscription is what I would recommend, you can auto record the meetings, then archive meetings to external drive (about \$100) and or then upload to your PC so it gets backed up.

We will also need a surge protector and extension depending on where this is placed as well as WiFi Access point with 5G (about \$350 installed and configured)

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.

The motion was declared and carried

2022-88 Disposition of Records

Motion was made by Trustee Walker seconded by Trustee Sage that the Village board approve the following disposition of records

Title	Inclusive Dates	Disposal Date
Abstract	October 2016-March 2017	September 20, 2022
Abstract	May 2016-September 2016	September 20, 2022
Abstract	November 2015- April 2016	September 20, 2022
Water Sewer Payment Journals	January 2008-December 2017	September 20, 2022
Election Materials	2015-2016	September 20, 2022

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.

The motion was declared and carried

Executive Session

Motion was made by Trustee Guralny seconded by Trustee Sage to enter into Executive session at 8:14 PM to discuss legal and personal matters.

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes, Guralny yes.

The motion was declared and carried.

Re-entered regular meeting at 8:20 pm

Adjournment

Motion was made to adjourn the meeting at 8:25 P.M. by Trustee Durfee seconded by Trustee Walker.

On the call of the roll, the vote was as follows: Durfee yes; Walker yes; Sage yes; Guralny yes.

The motion was declared and carried

**Douglas A Post
Administrator Clerk/Treasurer, Village of Attica**