

The reorganization meeting of the Board of Trustees of the Village of Attica was held on April 3, 2023, at the Municipal Building. The meeting was called to order at 4:00 P.M.

Members Present:

The following members were present: Mayor Nathan Montford, Trustees Hans Walker Jr, Matthew Sage, and Gary Guralny.

Others Present:

Others present: Administrator Douglas A Post and Deputy Clerk Julie A Cook, Pam Rudolph

Oaths of Office:

Mayor – Nathan Montford
Trustee – Pam Rudolph
Trustee – Hans Walker
Justice - Julie Perry

Appointment of Board Officers:

1. Deputy Mayor: Mayor appoints Trustee Hans Walker to act in his absence as Deputy Mayor.

Village officers

Motion was made by Trustee Walker, seconded by Trustee Guralny that the Board of Trustees approves the appointments of the following Board officers for the 2023-2024 Village year.

- | | |
|--|-------------------------------|
| ➤ 1) Clerk/Treasurer | Douglas A. Post |
| ➤ 2) Deputy Clerk/Treasurer | Julie A. Cook |
| ➤ 3) Tax Collector | Douglas A. Post |
| ➤ 4) Fair Housing Officer | Douglas A. Post |
| ➤ 5) Section 3 Coordinator (CDBG) | Douglas A. Post |
| ➤ 6) Labor Standards Officer | Douglas A. Post |
| ➤ 7) Environmental Review certifying officer | Douglas A. Post |
| ➤ 8) ADA Coordinator | Douglas A. Post |
| ➤ 9) Water/Sewer Collectors | Douglas A. Post/Julie A. Cook |
| 10) Village Attorney | Timothy F. Moran |

On the call of the roll the vote was as follows: Walker yes; Guralny yes; Rudolph yes.

The motion was declared and carried.

2. Appointment of Zoning board of Appeals member

Motion was made by Trustee Guralny seconded by Trustee Walker that the Village board re-appoints the following member to the zoning board of appeals and also approves the salary of the Planning board and Zoning board at \$25 a meeting:

Laura Johnson – 4/05/2026 - three year term

On the call of the roll the vote was as follows: Walker yes; Guralny yes; Rudolph yes.

The motion was declared and carried.

Designations

Motion was made by Trustee Guralny seconded by Trustee Rudolph that the Board of Trustees makes the following designations for the 2023-2024 Village year:

Official Bank Depositories:

General, Water, Sewer, Trust & Agency funds:	5 Star Bank
Community Development	NYCLASS
Capital Land, Equipment, Fire Truck, Water, Ambulance	NYCLASS
Sewer improvement Reserve	NYCLASS

Regular Board meetings: The Village Board meetings will be held in the Municipal Building, 9 Water Street, Attica, NY at 6:00 PM according to the following schedule.

April 18, 2023 (Tuesday)
May 16, 2023 (Tuesday)
May 30, 2023 (Tuesday) at 4:00 PM
June 20, 2023 (Tuesday – at the Attica Historical Society)
July 18, 2023 (Tuesday)
August 15, 2023 (Tuesday)
September 19, 2023 (Tuesday)
October 17, 2023 (Tuesday)
November 21, 2023 (Tuesday)
December 19, 2023 (Tuesday)
January 16, 2024 (Tuesday)
February 20, 2024 (Tuesday)
March 19, 2024 (Tuesday)
April 1, 2024 (Monday) at 4:00 PM

Official Newspaper: The Daily News, Batavia, NY

On the call of the roll the vote was as follows: Walker yes; Guralny yes; Rudolph yes.
The motion was declared and carried.

V. Committees

The Mayor appointed the following committees for the official 2023-2024 Village year.

- ✓ Public Safety – Rudolph and Sage
- ✓ Liaison – Walker
- ✓ Dept. of Public Works – Walker and Guralny

Bonding of Personnel

Motion was made by Trustee Guralny seconded by Trustee Walker that the Village Board of Trustees bonds the Clerk and the Deputy Clerks for the 2023-2024 Village year:

On the call of the roll the vote was as follows: Walker yes; Guralny yes; Rudolph yes.
The motion was declared and carried.

Authorization

Motion was made by Trustee Walker seconded by Trustee Rudolph that the Board of Trustees authorizes the following personnel for the 2023-2024 Village year:

- | | |
|---------------------------------------|---|
| 1. Payroll Certification | Douglas A. Post, Julie A Cook |
| 2. Purchasing Agent | Douglas A. Post |
| 3. Advertising for bids | Douglas A. Post |
| 4. Petty Cash | Douglas A. Post, Julie A Cook |
| 5. Authorized Signatures on checks | Nathan Montford or Hans Walker Jr.
& |
| | Douglas A. Post or Julie A Cook |
| 6. Authorized Signatures on contracts | Nathan Montford, Douglas A. Post |

On the call of the roll the vote was as follows: Walker yes; Guralny yes; Rudolph yes.
The motion was declared and carried.

Other Items

Readopting of the Code of Ethics, By-laws, Ordinances and all Policies in effect during the previous year.

Motion was made by Trustee Walker, seconded by Trustee Guralny that the Board of Trustees officially re-adopts all Code of Ethics, By-laws, Ordinances and Policies in effect during the previous year.

On the call of the roll the vote was as follows: Walker yes; Guralny yes: Rudolph yes.
The motion was declared and carried.

Establish Mileage Reimbursement Rate

Motion was made by Trustee Walker seconded by Trustee Rudolph that the Board of Trustees establish the mileage reimbursement rate of the 2023-2024 Village year to be the same as the IRS rate

On the call of the roll the vote was as follows: Walker yes; Guralny yes: Rudolph yes.
The motion was declared and carried.

2023-36 Resolution to pre-pay abstracts

Motion was made by Trustee Walker seconded by Trustee Sage that the Village of Attica adopts the following resolution:

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges and bonds, and WHEREAS all such claims be presented at the next regular meeting for audit, and WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees,

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit claims for public utility services, postage, freight, express charges and bonds and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

Section 2. That this resolution shall take effect immediately.

On the call of the roll the vote was as follows: Walker yes; Sage yes; Guralny yes: Rudolph yes.
The motion was declared and carried.

ADJOURNMENT

Motion was made by Trustee Walker, seconded by Trustee Sage that the Board of Trustees adjourn the meeting at 4:41 P.M.

On the call of the roll the vote was as follows: Walker yes; Sage yes; Guralny yes: Rudolph yes.
The motion was declared and carried.

Douglas A Post
Administrator/Clerk/Treasurer