

**BOARD OF TRUSTEES
VILLAGE OF ATTICA
ATTICA, N.Y.**

**APRIL 7, 2025
MUNICIPAL BUILDING
4:00 P.M.**

REORGANIZATION MEETING

I. Call to Order

Present:

Others Present:

**Oaths of Office: Mayor – Nathan Montford
Trustee – Pamela Rudolph
Trustee – Eric Szucs**

II. Appointment of Board Officers:

1) Deputy Mayor: Mayor Montford appoints Trustee _____ to act in his absence as Deputy Mayor.

III. Recommended Action: that the Board of Trustees approves the appointments of the following Board officers for the 2025-2027 Village years.

- | | |
|--|------------------------------|
| ➤ 1) Clerk/Treasurer | Brenda J. Beck |
| ➤ 2) Deputy Clerk/Treasurer | Julie A. Cook |
| ➤ 3) Tax Collector | Brenda J. Beck |
| ➤ 4) Fair Housing Officer | Brenda J. Beck |
| ➤ 5) Section 3 Coordinator (CDBG) | Brenda J. Beck |
| ➤ 6) Labor Standards Officer | Brenda J. Beck |
| ➤ 7) Environmental Review certifying officer | Brenda J. Beck |
| ➤ 8) ADA Coordinator | Brenda J. Beck |
| ➤ 9) Water/Sewer Collectors | Brenda J. Beck/Julie A. Cook |
| ➤ 10) Village Attorney | Timothy F. Moran |

IV. Designations

Recommended Action: that the Board of Trustees makes the following designations for the 2025-2026 Village year:

1. Official Bank Depositories:

General, Water, Sewer, Trust & Agency funds:	5 Star Bank
Community Development	NYCLASS
Capital Land, Equipment, Fire Truck, Water, Ambulance	5 Star Bank
Sewer improvement Reserve	5 Star Bank

2. **Regular Board meetings:** The Village Board meetings will be held in the Municipal Building, 9 Water Street, Attica, NY at 6:00 PM according to the following schedule.

April 7, 2025 - Monday - 4:00 pm
April 15, 2025 - Tuesday - 6:00 pm
May 20, 2025 - Tuesday - 6:00 pm
May 29, 2025 - Thursday - 4:00 pm
June 17, 2025 - Tuesday - 6:00 pm
July 15, 2025 - Tuesday - 6:00 pm
August 19, 2025 - Tuesday - 6:00 pm
September 16, 2025 - Tuesday - 6:00 pm
October 21, 2025 - Tuesday - 6:00 pm
November 18, 2025 - Tuesday - 6:00 pm
December 16, 2025 - Tuesday - 6:00 pm
January 20, 2026 - Tuesday - 6:00 pm
February 17, 2026 - Tuesday - 6:00 pm
March 17, 2026 - Tuesday - 6:00 pm
April 6, 2026 - Monday 4:00 pm

Roll Call: **Rudolph Sage Szucs Van Son**

3. **Official Newspaper:** The Daily News, Batavia, NY

Roll Call: **Rudolph Sage Szucs Van Son**

V. Committees

The Mayor appointed the following committees for the official 2025-2026 Village year.

- ✓ Public Safety _____ & _____
- ✓ Liaison _____
- ✓ Dept. of Public Works _____ & _____

VI. Bonding of Personal

Recommended Action: that the Village Board of Trustees bonds the Clerk and the Deputy Clerks for the 2025-2026 Village year:

Roll Call: Rudolph Sage Szucs Van Son

VII. Authorization

Recommended Action: that the Board of Trustees authorizes the following personnel for the 2025-2026 Village year:

- | | |
|--|--|
| 1. Payroll Certification | Brenda J. Beck, Julie A. Cook |
| 2. Purchasing Agent | Brenda J. Beck |
| 3. Advertising for bids | Brenda J. Beck |
| 4. Petty Cash | Brenda J. Beck, Julie A. Cook |
| 5. Two (2) Authorized Signatures on checks | Nathan Montford or _____
&
Brenda J. Beck or Julie A. Cook |
| 6. Authorized Signatures on contracts | Nathan Montford, Brenda J. Beck |

Roll Call: Rudolph Sage Szucs Van Son

Appointment of Zoning Board of Appeals Member

Recommended Action: that the Village board re-appoints the following member to the zoning board of appeals:

Michael Manusia – 4/01/2028 - three-year term

Roll Call: Rudolph Sage Szucs Van Son

VIII. Other Items

1. Readopting of the Code of Ethics, By-laws, Ordinances and all Policies in effect during the previous year.

Recommended Action: that the Board of Trustees officially re-adopt all Code of Ethics, By-laws, Ordinances and Policies in effect during the previous year.

Roll Call: Rudolph Sage Szucs Van Son

2. Establish Mileage Reimbursement Rate

Recommended Action: that the Board of Trustees establish the mileage reimbursement rate of the 2025-2026 Village year to be the same as the current IRS rate.

Roll Call: Rudolph Sage Szucs Van Son

2025-29 Resolution to pre-pay abstracts

Recommended action: that the Village of Attica adopt the following resolution:

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges and bonds, and WHEREAS all such claims be presented at the next regular meeting for audit, and WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees,

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit claims for public utility services, postage, freight, express charges and bonds and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

Section 2. That this resolution shall take effect immediately.

Roll Call: Rudolph Sage Szucs Van Son

2025-30 Approve NYS DOT Snow and Ice Supplemental Agreement No 3 to Contract No. D014806

Recommended Action: that the Village Board approves the NYSDOT snow and ice Supplemental Agreement No. 3 to Contract No. D014806 to adjust for labor and materials.

Roll Call: Rudolph Sage Szucs Van Son

2025-31 Approve NYS DOT Snow and Ice Supplemental Agreement to Contract No. D014806 to extend the contract to Five Year.

Recommended Action: that the Village Board approves the NYSDOT snow and ice Supplemental Agreement No. 3 to Contract No. D014806 to adjust for labor and materials.

Roll Call: Rudolph Sage Szucs Van Son

2025-21 Approve Standard work day for Matt Sage for Retirement

Recommended Action: that the Village approves the attached resolution for a standard work day for Matt Sage for retirement purposes.

Roll Call: Rudolph Sage Szucs Van Son

2025-25 Special Event – Ragtime Ice Cream Company

Recommended Action: that the Village Board approves the application for the Ragtime Ice Cream Company.

Roll Call: Rudolph Sage Szucs Van Son

ADJOURNMENT

Recommended Action: that the Board of Trustees adjourn the meeting at _____ P.M.

Roll Call: Rudolph Sage Szucs Van Son