

The regular Meeting of the Board of Trustees of the Village of Attica was held April 16, 2024, at the Attica Municipal Building. The meeting was called to order at 6:01 pm.

Members Present:

The following members were present: Mayor Nathan Montford, Trustees Hans Walker Jr., Matthew Sage, Pam Rudolph and Chris Van Son.

Others Present:

Others Present: Administrator Brenda J Beck, Water Treatment Plant Chief Operator Matt Durfee, Police Chief Dean Hendershott, DPW Foreman Criag Kazmierczak, Pickard Solutions Scot Pickard, LaBella Engineers: Oliver Sugarman & Matthew Higgins, Assistant Fire Chief Jay Myers, Fire Chief Stephan Bove, Captain Ann Lapp, EMT Kiersten Siemon, EMT/FF Aaron Elliot, FF Justin Bennett, Attica Town Councilman George Diehl VI, Attica Town Councilman Gary Wysko, Barb Higgins, Mick Laverde, Ike Boss, and Gary Guralny.

**Minutes and Claims Approved:**

**Motion** was made by Trustee Rudolph seconded by Trustee Sage that the minutes of the regular meeting on March 19, 2024, and the re-organizational meeting on April 1, 2023 be approved as presented.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son Excused.

**The motion** was declared and carried.

**Open Budget Hearing**

**Motion** was made by Trustee Sage seconded by Trustee Van Son that that the Village Board opens a budget hearing at 6:02 PM.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes. Van Son yes.

**The motion** was declared and carried

**Approve Claims**

**Recommended Action:** that the following claims be approved and the Clerk instructed to draw checks therefore:

- General Fund claims in the amount of \$25,145.65 as set forth in Abstract #11
- Water Fund claims in the amount of \$15,488.44 as set forth in Abstract #11
- Sewer Fund claims in the amount of \$31,937.06 as set forth in Abstract #11

- Capital Water Treatment Plant Financial Services claims in the amount of \$1542.25 as set forth in Abstract #11
- Capital I & I Sewer Line Study claims in the amount of \$7,175.00 as set forth in Abstract #11.

**Motion** was made by Trustee Walker seconded by Trustee Van Son that that the Village Board passes the claims to be paid.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes. Van Son yes.

**Approve Transfers between Appropriations**

**Recommended Actions:** that the Village Board approve the following transfers between appropriations:

Amount	From	To
\$3,439.33	A5110.4	A1620.4
\$3,997.80	A3120.1	A3120.4
\$447.14	A5110.4	A5142.4
\$15,000.00	A5110.4	A8160.4
\$291.23	F8330.4	F8310.4
\$1,852.36	F8330.4	F8340.4

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes. Van Son yes.

**The motion** was declared and carried

**Public Relations:**

Matthew Higgins and Oliver Sugarman from Labella talked about three of our projects that they are overseeing.

- Transmission Main Extension
- Infiltration & Inflow Study
- Water Treatment Plant

Scot Pickard from Pickard Solutions discussed what it be like for the Village of Attica – to update our systems.

Motion to close Public Relations was made by Trustee Van Son and Seconded by Trustee Walker.

Motion was declared and carried.

## Committee Reports

### Public Safety

- Police Chief Hendershott presented the monthly activity report. He presented the quote for the extra cameras for the dog park area.
- Fire Chief Bove presented the monthly activity report. They just had their annual Ladder check. Making sure everyone has their most recent OSHA Training. They will be having their Annual Elections next month. Captain Lapp spoke on the effects of billing.

### Planning Board

**Liaison** – Trustee Walker spoke on Exchange Street Solar Project as well as East Main Street. Fire Training center is getting expanded. Town of Attica had their audits for their courts, clerk and bookkeeper – all favorable.

### DPW

- Foreman Criag Kazmierczak reported that they had a busy brush pick up. The Vac Truck has been at Guthrie’s since last Friday. Looking at painting parking spaces on Market and Main Street.
- Water Treatment Plant Chief Operator Matt Durfee Spoke on the Spring activities and ideas for water sales.

**Administrator** – Administrator Beck presented the bank reconciliation, transfers and budgets. Showed the fliers for the summer recreation program.

## Old Business

### 2024-27 Approve Site for the Community Tree

Motion was made by Trustee Van Son seconded by Trustee Walker that the Village Board approves Site #1.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

**2024-33 Approve bank reconciliation report from treasurer for 03/2024.**

Motion was made by Trustee Rudolph seconded by Trustee Van Son that the Village Board approves the bank reconciliation report from the Treasurer for the month ending March 2024.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son Excused.

**The motion** was declared and carried.

**2024-34 Approve a Resolution to Schedule a Public Hearing on May 21, 2024 for Round 8 Restore NY.**

Motion was made by Trustee Rudolph seconded by Trustee Van Son to approve the resolution to schedule a public hearing on May 21, 2024 for Round 8 Restore NY.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

**2024-35 LaBella Associates will act as Lead Agency for the WIAA Grant Application and Environmental Services.**

Motion was made by Trustee Van Son seconded by Trustee Sage to approve LaBella Associates as Lead Agency for the WIAA Grant Application and Environmental Services.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

**2024-36 Sanitary Sewer System Inflow & Infiltration Remediation Project, SEQR Resolution – Intent to Declare Lead Agency Status.**

Motion was made by Trustee Sage seconded by Van Son to approve LaBella to serve as Lead Agency and authorizes the notification of any Involved and Interested Agencies of this intent and provide them with a copy of the completed Part 1 FEAF.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

**2024-37 Approve Basic Laboratory Procedures \$575 and Basic Operations \$975 that are required for NYS DEC Grade 2 License for Benjamin Martin plus room and board.**

Motion was made by Trustee Sage seconded by Trustee Rudolph to approve Basic Laboratory Procedures and Basic Operations at SUNY Morrisville WTC.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

**2024-38 Approve Justin Lane to take Non-Water Management Course for Certificate.**

Motion was made by Trustee Van Son and seconded by Trustee Walker to approve Justin Lane to take Non-Water Management Course for Certificate.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

**2024-39 Appointment of Recreation Staff**

Motion was made by Trustee Van Son and Trustee Rudolph to approve Skylar Savage as Director and Amelia Signor, Emily Harmon, Lauryn Wescott, Jaslynee Watts – Recreation aids.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

**2024-40 Energy Rebate Incentive from National Grid**

Motion was made by Trustee Sage seconded by Trustee Van Son to accept the Rebate from National Grid to replace and update lights in the Village of Attica to be more energy conscience.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

#### **2024-41 Accept new membership for the Attica Fire Department**

Motion was made by Trustee Walker seconded by Trustee Sage to accept the membership of Vincent Dimick to the Attica Fire Department.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

#### **2024-42 Close Budget Hearing**

**Motion** was made by Trustee Van Son seconded by Trustee Walker that the Village Board of Trustees close the Budget hearing at 8:21 P.M. and adopts the tentative budget as the permanent budget for the Village year 2024-2025-- after hearing from all parties.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

#### **Executive Session**

Motion was made by Trustee Sage seconded by Trustee Van Son to enter into Executive Session at 8:30 pm to discuss personal matters.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

Re-entered regular meeting at 9:30 pm.

#### **2024-43 Officer Royce Salary Adjusted**

Motion was made by Trustee Van son seconded by Trustee Sage that the Village Board approved the adjusted salary for Officer Royce to \$25.96.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

2024-44 Officer Langless PL and Holiday time will be transferred to Sick time for what is left at the closing of May 31, 2024.

Motion was made by Trustee Walker seconded by Trustee Van Son to accept the transfer of PL and Holiday Time into Sick providing Union Agreement.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son yes.

**The motion** was declared and carried.

Adjournment

Motion was made to adjourn the meeting at 9:40 pm, by Trustee Rudolph seconded by Trustee Van Son.

**On the call of the roll**, the vote was as follows: Walker yes; Sage yes; Rudolph yes; Van Son Excused.

**The motion** was declared and carried.

Brenda J Beck

Administrator, Village of Attica